***Report of Supervisory Committee Meeting***

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| --- | --- | --- | --- |
|  |  |  |  |
| Name of Student: |  |
| Name of Supervisor (s): |  |
| Name of Committee Members: |  |
| Date of Meeting: |  |

**1. Evaluation of graduate student’s progress (considering stage of program):**

|  |  |
| --- | --- |
|  | **RATING (needs improvement, average, excellent) and COMMENTS** |
| Scientific knowledge: basic concepts and methods |  |
| Scientific knowledge: thesis specific  |  |
| Ability to apply knowledge |  |
| Motivation/effort |  |
| Research skills |  |
| Independence/Creativity |  |
| Time management |  |
| Judgment |  |
| Progress since last meeting |  |
| Other (define) |  |

**2. Have the recommendations from the last meeting been addressed?**

**3. Are there any specific concerns about the student (if yes, please list)?**

**4. Are there any specific concerns about the project (given the expected completion time of 2 years for an MSc and 5 years for a PhD)(if yes, please list)?**

**5. Please outline the specific recommendations for the student to address the concerns listed above (including method to address, the primary contact for assistance, and an expected timeline for completion):**

**6. Please outline the plan for completion of program requirements:**

|  |  |  |
| --- | --- | --- |
|  |  | **Complete, or expected date of completion** |
| **Coursework** | VETM600 |  |
|  | VETM601 |  |
|  | VETM605 |  |
|  | 1st additional half course |  |
|  | 2nd additional half course (PhD only) |  |
| **Defence of Proposal (MSc only)** | (by 12 months) |  |
| **Candidacy Exam (PhD only)** | (between 18-24 months) |  |
| **Thesis defence** | (norms 2 years MSc, 5 years PhD) |  |

***Acceptance and signatures***

Your signature below denotes you have read, understood, and to the best of your abilities will follow the recommendations as outlined above. *Email signature is acceptable. Only one committee member may be absent, and if so the reason for their absence must be noted.*

|  |  |  |  |
| --- | --- | --- | --- |
| Student signature |  |  |  |
|  |  |  |  |
| Supervisor signature |  | Co-Supervisor signature (if applicable) |  |
|  |  |  |  |
| Committee member signature |  | Committee member signature |  |
| Committee member signature |  | Committee member signature |  |